

VOLUNTEER ACTIVITIES

Volunteering is a satisfying way to engage in our community, to establish a meaningful connection with Emeth and with fellow members, and to meet a vital need.

Please contact our volunteer coordinator volunteer@emeth.net to learn more about any of the following tasks or to volunteer. We will train you, give you the opportunity to shadow a particularly large assignment, and match you with an experienced mentor. To inquire about joining a committee, please contact the committee chair. Please return this completed form to the Emeth office.



Help with Special Holiday or Festival Events

- Chanukah Celebration
- Set up Sanctuary for High Holidays
- Usher for High Holidays
- Read from the Torah for High Holidays
- Rosh Hashanah Oneg
- Passover Seder
- Purim Celebration
- Sukkot - Help Build/Disassemble Sukkah
- Tu B'Shvat Seder

Fundraising Events

- Gilroy Garlic Festival Photo Booth (July, annually)
- Wine Tasting Fundraiser (spring or fall, annually)
- Mah jongg tournaments
- Assist with event publicity
- Subscribe to Emeth's e-scrip program (no cost to you)
- Other - let us know we can call on you for a special one-time event
- Other - let us know of your fundraising idea

Routine Administrative Assistance Throughout the Year

- Work with Rabbi on weekly eNews (HaMadrich)
- Work with Rabbi on program guide for Friday night services (HaShavoua)
- Help with monthly flyers
- Help with email communications
- Assist Rabbi with clerical functions as needed
- Shop for office supplies locally and/or online as needed
- Provide support for religious school principal & teachers
- Maintain website calendar

Support for Education Programming

- Substitute teach
 - o Jewish Studies
 - o Hebrew Studies
- Sit at the reception desk during school hours

Assist Controller & Treasurer

- Offload some of the routine financial work
 - Oversee our PayPal account
- Become Assistant Treasurer

Assist our Administrator During Tax Season (Jan-Apr)

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- Work with Rabbi on program guide for Friday night services (HaShavoua)
- Help with monthly flyers
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Support for Shabbat Services

- Be a Shabbat host
 - o (Saturday Morning - Torah ;n T'filah)
 - o Friday Night Live
- Assist with the sound system during services and events

VOLUNTEER ACTIVITIES (CONTINUED)

Help Care for Our Temple, Inside or Out

We have weekly gardening and custodial services; however, we rely on volunteers for routine kitchen and building interior tasks, as well as for support during quarterly maintenance days.

Inside

- Provide oversight of our kitchen, delegating the following tasks as necessary and, overall, ensuring we continue to meet requirements to maintain our commercial kitchen certification
 - Update guidelines (documentation) to members on appropriate use of the kitchen
 - Monitor and help maintain paper goods
 - Defrost freezer every two months and control contents
 - Help maintain food and food storage pantry
 - Regularly organize and clean refrigerator
- Periodically check the pockets on the seat covers in the sanctuary and remove papers left behind
- Assist with maintaining the library and library procedures

Assist with Trash/Recycling

- Take recycling can to curb on Tuesday afternoons/evenings
- Return recycling can to back of building Wednesdays
- Take trash cans and yard waste to curb on Wednesday afternoons/evenings
- Return trash and yard waste cans to back of building Thursdays

Participate in Quarterly Maintenance Days

- Let our Building & Grounds chair know you can help out

Committee Membership / Leadership

- Education
- Ways & Means / Fundraising
- Building & Grounds
- Kitchen
- Membership
- Ritual
- Sisterhood
 - Coordinate annual progressive dinner
 - Through Rachamim, reach out to shut-ins and support members in need
- Social Action
 - Monthly (third Thursday) serving at Lord's Table in Gilroy
 - Participate in annual December 25 Lord's Table lunch program
 - Arrange and participate in local social justice programs in coordination with neighboring Jewish organizations
 - Become our liaison to the Abrahamic Alliance for interfaith community building
- Social Activities
- Communication
 - Newsletter
 - Brochures
 - Articles for newspapers
 - Website content
 - Website calendar
 - Facebook and/or other social media
 - Phone members in advance of events

Submitted by _____ Email _____

Date _____